



Office of Human Resource Services

September 28, 2007

MEMORANDUM:

TO: Faculty, TEAMS, and USPS employees

FROM: Kyle Cavanaugh, Senior Vice President for Administration

SUBJECT: Legislative Lump Sum Payments for Faculty, TEAMS, and USPS

Effective November 1, 2007, each eligible faculty, TEAMS, and USPS employee who was hired on or before July 1, 2007, and has been continuously employed by the university through November 1, 2007, shall receive a non-recurring, one-time lump sum payment of \$1,000. The actual payment will be in the November 9, 2007 paycheck. These payments are subject to applicable taxes. Each eligible part-time employee shall receive a lump sum payment prorated based on the full-time equivalency of his or her position as of November 1, 2007.

Employees who were in OPS, student assistant, or other non-salaried categories and who subsequently were hired into an eligible TEAMS or faculty position after July 1, 2007, are not eligible. Also, employees with a performance appraisal rating of "below performance standards" or whose appointment has not been renewed are not eligible.

For additional information about payments to faculty, contact Janet Malphurs in Academic Personnel at [janet-malphurs@ufl.edu](mailto:janet-malphurs@ufl.edu). For additional information about payments to TEAMS and USPS employees, contact Kim Schares in Classification and Compensation at [kim-schares@ufl.edu](mailto:kim-schares@ufl.edu).