

Advanced Leadership for Academics and Professionals at the University of Florida

Application to Participate

Application Period: October 1-30, 2009



Training and Organizational Development is pleased to announce the new *Advanced Leadership for Academics and Professionals* program. Designed in cooperation with the UF Provost's Office, Faculty Senate, Human Resources, and the Sr. Vice President for Administration, this newly designed leadership program is for UF academics and professionals who are interested in focusing on more formal ways to contribute in leadership positions at UF as well as those who wish to further explore and develop their leadership skills.

Offering two tracks – one for academic leaders and the other for professional staff – the program is based on leadership competencies that have been specifically identified as being important for success at UF.

The program will meet six times over the course of 2010 – typically 1.5 days each time. Participants are expected to attend each session as scheduled. The program will be held at the UF President's House in Gainesville and includes some evening hours.

For more information, including program dates, please visit: www.hr.ufl.edu/training/leadership.

Participants are selected via a competitive application process. To apply, please include with this application:

- A letter of interest (one to two pages), in which you explain why you are interested and what you hope to achieve by participating in the *Advanced Leadership for Academics and Professionals* program
- A letter of support from your immediate supervisor (or comments provided on this application; see page 2) as well as a letter of support from your dean, director, or department chair
 - If your supervisor is the dean, director, or department chair, please provide a letter of support from him or her rather than comments via this form
- A one-page outline of your employment history, emphasizing key highlights such as promotions, high-level assignments, academic appointments, awards, and leadership experience to date

Applicant's Name (Please print or type): _____

UFID: _____

Title: _____

UF Department or Division: _____

Please check one:

Supervisory Position

Non-Supervisory Position

Date of Hire at UF: _____

Please read the following statement and sign this application.

I understand if I am selected to participate in the *Advanced Leadership for Academics and Professionals* program, I will be responsible for attending all scheduled meetings or making alternative scheduling arrangements when conflicts are unavoidable; actively participating in those meetings; and completing assignments between meetings.

I am applying for:

Academic Track

Professional Track

Signature: _____

Date: _____

Next, please obtain the following signature to indicate supervisory support:

As the applicant's immediate manager/supervisor, I support this person's participation in the *Advanced Leadership for Academics and Professionals* program.

Immediate Manager's Name (Please print or type): _____

Signature: _____

Date: _____

Supervisory Comments:

(Deans, directors, and department chairs: Please provide a letter of support rather than comments via this form.)

Upon completion, please forward this application to UF Training and Organizational Development, PO Box 115006, Gainesville, FL 32611, FAX 392-1055. Remember to include:

- A letter of interest (one to two pages), in which you explain why you are interested in participating in the *Advanced Leadership for Academics and Professionals* program.
- A letter of support from your immediate supervisor (or comments provided on this application) as well as a letter of support from your dean, director, or department chair
 - If your supervisor is the dean, director, or department chair, please provide a letter of support from him or her rather than comments via this form
- A one-page outline of your employment history, including key highlights such as academic appointments, awards, and leadership experience to date

See www.hr.ufl.edu/training/leadership/default.asp for more information.