Find a Group ID

Using a UFID (User ID) you can find all the Groups Transactions entered by an individual. Then you can select one Group ID and view the details of the group. Follow the steps in this instruction guide to learn how.

1. Login to myUFL
   - Click the Login button
   - Open an internet browser
   - Navigate to my.ufl.edu
   - Click the Access myUFL button
   - Enter your GatorLink username and password
   - Click the Login button

2. Navigate to UF Campus Solutions > Charges and Payments > Review Transactions >

3. Click in the User ID field.

4. Enter the UFID.

5. Click the Search button.

6. Click an entry in the Group ID column.

7. Click the Group Post Details link.

8. Click the Home link.

If you need assistance, please contact the UF Help Desk at 392-HELP or helpdesk@ufl.edu.

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