

HR FORUM



WELCOME

September 7, 2016

WORKING TOGETHER

FOR THE

GATOR GOOD



Agenda

- Superior Accomplishment Awards
- Gator Business Administrator Services (GBAS)
- Faculty and Staff Climate Initiative
- Important Dates



Superior Accomplishment Awards



Superior Accomplishment Awards

- Nomination period:
 - Monday, September 12- Monday, October 31
- Award Amounts:
 - Divisional Winners: \$200
 - University Winners:
 - 8, \$2000 award winners
 - 8, \$1000 award winners
 - Diversity & Inclusion and Community Service:
 - 1, \$2000 award winner for each award
 - 6, \$200 divisional awards, one divisional winner for each award
- For outstanding performance during the previous academic year:
 - August 1, 2015-July 31, 2016
- Submit nomination form and support letters to Divisional Chairs by October 31, 2016.



Criteria for Employment Category Awards

- Nominees shall have accomplished noteworthy performance and have made a positive impact on the overall goals and objectives of the department. The committee will consider the following:
 - Excellence in overall job performance.
 - Outstanding service to students, staff, academic personnel, visitors, and university clientele.
 - Willingness to assist above and beyond normal expectations.
 - Dedication to the job and the university.
 - Significant focus and attention to safety in the workplace to include development and/or compliance with safety policies, plans, and procedures.
 - Consistent cooperation and helpfulness.
 - Initiative and/or creativity in performing assigned duties.



Community Service and Diversity & Inclusion Awards

- **Community Service Award**
 - Nominees should have shown a record of significant and sustained community service such as volunteering with charitable/nonprofit organizations, through civic service, or within the local or University community. Time commitment to community service should be 50 hours or more in the award year.
- **Diversity & Inclusion Award**
 - To recognize an employee who demonstrates exemplary conduct that fosters full participation by diverse faculty, students and staff, creates a climate of inclusion on campus or in the community, and promotes diversity to enhance educational, research or other work outcomes.



Divisional Chairs

- Div. 1- Pres Office, COO Office, CFO Office, CIO Office, Research and Grad. Prog., Univ. Relations, Gen. Counsel, Foundation, HR, Alumni Affairs, Development -- **Melissa Orth, 392-4574**
- Div. 3- Academic Affairs -- **Jonathan Peine, 294-7617**
- Div. 4- IFAS -- **Charlotte Simmons, 273-3433**
- Div. 5- Health Affairs -- **Erin Sanetz, 294-4110**
- Div. 6- Student Affairs -- **Myra Morgan, 392-1265**
- Div. 7- Business Affairs -- **Matthew Williams, 392-7578**
- Community Service Award – **Josh Funderburke, 392-1215**
- Diversity & Inclusion Award Contact – **Elnora Mitchell, 273-1725**



Gator Business Administrator Services (GBAS)



Fall Workshop 2016

September 22nd from 8:30am – 11:30am

Straughn Extension Center



Creating Data Visualizations

Join your GBAS colleagues as they present a process for developing data visualizations.

We will begin with the data already in hand and focus on how to present that data to tell compelling stories for decision-making.





Creating Data Visualizations



To get the most out of this session, it will be helpful to:

- Have a basic understanding of Excel.
- Be familiar with pivot tables.
- Have some knowledge about reports within Enterprise Reporting.

You will hear your colleagues discuss how they:

- Think about and question their data.
- Pull and aggregate the data sets.
- Communicate to their stakeholders.



Creating Data Visualizations



You will have an opportunity to review existing visualizations as well as excel data sets to discuss:

- How to define the target audience.
- Possible questions to ask.
- Decisions that can be made from the data or visualization.

In small groups, you will create a data visualization using the concepts presented throughout the workshop.



Registration is now open

- Join us on September 22, 2016 from 8:30am – 11:30am.
- Registration will close September 14th.
- Search in myTraining for GBAS350.

For more information, contact: Gwynn Cadwallader
GBAS Training Manager, gcadwallader@ufl.edu





Faculty and Staff Climate Initiative



YOUR VOICE.
YOUR UF.

FACULTY & STAFF
CLIMATE INITIATIVE

Your Voice. Your UF. Your Ideas.

Help UF create an inclusive climate that allows all of us to do our best work and together shape a better UF.

- Participate in a faculty and staff forum.
 - Sept. 13 10 a.m. to noon J.W. Reitz Union Ballroom
 - Oct. 10 3 to 5 p.m. J.W. Reitz Union Ballroom
- Complete an online feedback form. Visit <http://president.ufl.edu/yourvoice> to get started.
- Email your ideas to your-voice@ufl.edu.



YOUR VOICE.
YOUR UF.

FACULTY & STAFF
CLIMATE INITIATIVE

Town Halls with Rankin and Associates

- For those who were unable to attend in June.
(no registration necessary)
 - Sept. 29 8:30 to 10:00 a.m. JWRU Chamber
 - Sept. 29 10:30 a.m. to noon JWRU Chamber
- To learn more and to view the report, please visit <http://president.ufl.edu/initiatives/uf-faculty-and-staff-climate-survey/>.



Important Dates

- Benefits Deductions resume 9/10 month Faculty – 9/2/2016
- GBAS Fall Workshop – 9/22/2016
- Sick Leave Pool OE – 10/1/2016 – 10/31/16
- Next HR Forum – 10/5/2016
- Benefits Open Enrollment – 10/17/16 – 11/4/2016
- Benefits Fair – 10/27/2016
- Eleventh Annual Equity and Diversity Conference – 11/3/2016



**Thank you for
attending the HR Forum!**

WORKING TOGETHER

FOR THE

GATOR GOOD