

ALL CASES SHOULD BE SUBMITTED 9 MONTHS PRIOR TO THE REQUESTED START DATE

H1B, TN, E-3 and O-1 requests are initiated online at the UF/Fragomen IHP (<https://immigration.fragomen.net/login>). By submitting the case as early as possible, it increases the chances that the request can be processed and approved in time. It greatly reduces the likelihood of needing Rush/Expedited Service.

H-1B: Consular Processing/Change of Status

- \$460.00 filing fee: U.S. Department of Homeland Security – EMPLOYER FEE
- \$500.00 anti-fraud fee: U.S. Department of Homeland Security – EMPLOYER FEE
- \$1,000 Fragomen processing fee – EMPLOYER FEE - Fragomen, Del Rey, Bernsen & Loewy, LLP (Fragomen will invoice the department for this fee)
- \$2,500.00 premium processing fee: U.S. Department of Homeland Security – EMPLOYER FEE (employment purposes) EMPLOYEE/EMPLOYER OPTIONAL (personal purposes)
****Rush/Expedited fees would be in addition, if applicable.**

H-1B: Change of Employer

- \$460.00 filing fee U.S. Department of Homeland Security – EMPLOYER FEE
- \$500.00 anti-fraud fee U.S. Department of Homeland Security – EMPLOYER FEE
- \$1,000 Fragomen processing fee – Fragomen, Del Rey, Bernsen & Loewy, LLP (Fragomen will invoice the department for this fee) - EMPLOYER FEE
- \$2,500.00 premium processing fee: U.S. Department of Homeland Security – EMPLOYER FEE (employment purposes) EMPLOYEE/EMPLOYER OPTIONAL (personal purposes)
****Rush/Expedited fees would be in addition, if applicable.**

H-1B: Extension and/or Amendment

- \$460.00 filing fee U.S. Department of Homeland Security EMPLOYER FEE
- \$1,000 Fragomen processing fee – Fragomen, Del Rey, Bernsen & Loewy, LLP (Fragomen will invoice the department for this fee) - EMPLOYER FEE
- \$2,500.00 premium processing fee: U.S. Department of Homeland Security – EMPLOYER FEE (employment purposes) EMPLOYEE/EMPLOYER OPTIONAL (personal purposes)
****Rush/Expedited fees would be in addition, if applicable.**

TN: Port of Entry/Border

- \$1,000 Fragomen processing fee – Fragomen, Del Rey, Bernsen & Loewy, LLP (Fragomen will invoice the department for this fee) -EMPLOYER FEE
\$1,000.00 Rush/Expedited fee would be in addition if submitted less than 45 days of the future start date

TN: In US to include Change of Status or Extension

- \$460.00 filing fee U.S. Department of Homeland Security – EMPLOYER FEE
- \$1,000 Fragomen processing fee – Fragomen, Del Rey, Bernsen & Loewy, LLP (Fragomen will invoice the department for this fee) - EMPLOYER FEE
- \$2,500.00 premium processing fee: U.S. Department of Homeland Security – EMPLOYER FEE (employment purposes) EMPLOYEE/EMPLOYER OPTIONAL (personal purposes)
****Rush/Expedited fees would be in addition, if applicable.**

E3: In US Change of Status, Extension, and/or Amendment

- \$460.00 U.S. Department of Homeland Security– EMPLOYER FEE
- \$1,000 Fragomen processing fee – Fragomen, Del Rey, Bernsen & Loewy, LLP (Fragomen will invoice the department for this fee) - EMPLOYER FEE
****Rush/Expedited fees would be in addition, if applicable**

E3: U.S. Consulate in Australia

- \$1,000 Fragomen processing fee – Fragomen, Del Rey, Bernsen & Loewy, LLP (Fragomen will invoice the department for this fee) -EMPLOYER FEE
****Rush/Expedited fees would be in addition, if applicable**

O-1: Consular or Change of Status

- \$5,250.00 - Fragomen, Del Rey, Bernsen & Loewy, LLP (Fragomen will invoice the department for this fee) - EMPLOYEE/EMPLOYER OPTIONAL
- \$460.00 filing fee U.S. Department of Homeland Security – EMPLOYER FEE
- \$2,500.00 premium processing fee: U.S. Department of Homeland Security – EMPLOYER FEE (employment purposes) EMPLOYEE/EMPLOYER OPTIONAL (personal purposes)
****Rush/Expedited fees would be in addition, if applicable**

O-1: Extension and/or Amendment

- \$3,750.00 - Fragomen, Del Rey, Bernsen & Loewy, LLP (Fragomen will invoice the department for this fee) - EMPLOYEE/EMPLOYER OPTIONAL
- \$460.00 filing fee U.S. Department of Homeland Security – EMPLOYER FEE
****Rush/Expedited fees would be in addition, if applicable**

Instructions for Government filing fee checks: A SEPARATE FILING FEE CHECK FOR EACH FEE MUST BE HAND DELIVERED TO UFHR SERVICE CENTER WITH IDENTIFYING INFORMATION. DO NOT MAIL CHECKS TO USCIS!

Instructions for creating a non-purchase order invoice:

http://training.hr.ufl.edu/instructionguides/myuf_marketplace/creating_non-PO_invoice.pdf NOTE: In the General section of the Buyer Invoice tab, the users need to fill out the 2 fields “payment handing code” AND “payment handing justification” to indicate “mail to alternate location” to the department’s address from disbursements office.

Please refer to Finance and Accounting website for the “Invoice for Nonimmigrant Petition for Worker”: <https://www.fa.ufl.edu/departments/disbursements/forms-resources/>

****Fragomen will invoice the department for the “Rush Fee” - EMPLOYER FEE**

CASES: Official PWD Request

Days before start days	Rush fee
126 – 140 days	\$1,500
110 – 125 days	\$2,000
Less than 110 days	Not possible

All research and TEAMS position

CASES: Unofficial PWD

Days before start days	Rush fee
95 – 120 days	\$1,500
60 – 94 days	\$2,000
Less than 60 days	Not possible

Only eligible for faculty “teaching” and Clinical position