

# Andrea L. Evangelist, Ph.D.

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January 19, 2023

Dear Search Committee and Assistant Provost Mastrogiovanni:

I am writing to submit my application for consideration for the Senior Director – Academic Advising position at The University of Florida. I am interested in this position because it combines my passion for the academic advising profession with an opportunity to further my professional growth and increase my impact on both student and staff success. I earned my Ph.D. in Community College Leadership from Old Dominion University, completed my Master of Education degree in Student Personnel Administration in Higher Education at the University of North Carolina at Greensboro, and graduated from Florida International University with a Bachelor of Business Administration in Finance and International Business. I also have over 10 years of experience in higher education, most of which has been directly related to academic advising. Based on my educational background, and my professional experiences, I possess specific knowledge and abilities which would make me well suited for the Senior Director – Academic Advising position.

In my current role as the Director of Collegewide Advising and Career Exploration I serve as the institutional representative for academic advising at Santa Fe College and am charged with facilitating a shift toward strategic and coordinated advising efforts across the institution. Santa Fe College's advising structure shares several commonalities with The University of Florida in that there are multiple academic advising entities across the institution including 17 different advising areas reporting to 16 separate supervisors across two divisions. Because of the diffuse nature of advising at the institution, and the related challenges that stemmed from the unique advising structures, I was able to successfully advocate for the creation of my current position. This position was developed to assist the institution in achieving advising goals related to consistency in services to students; improving communication to students, advisors, and administration; implementing regular and timely professional development; collecting and using institutional advising data; and collaborating with Information Technology Services to improve processes and eliminate inefficiencies. Due to my demonstrated success in leading academic advising at the college, I was appointed into the inaugural role.

Although the Director of Collegewide Advising and Career Exploration position is new, I was effectively carrying out many of its duties while in my prior role as the Director of the Academic Advisement and Career Exploration Centers. I led two departments, had 14 direct reports, and oversaw the development, execution, and assessment of all academic advising activities for the Associate in Arts degree pathways. I also served as the central contact for all the college's transfer articulation agreements and played an instrumental role in implementing the three most recent partnership agreements with UWF (University of West Florida), UVI (University of the Virgin Islands), and NCF (New College of Florida). While my main responsibilities as the Director of the Academic Advisement and Career Exploration Centers were to manage the operations of a single advising unit (the Academic Advisement Center) along with the career exploration efforts at the College, I often took on additional duties beyond the scope of my job description in order to stand in the gaps and address institution-wide advising needs. Due to the unique organizational structure of the advising units at the college, I provided institution-wide guidance, training, and support for all advising areas in various aspects including the use of our retention and appointment scheduling software, degree audit systems, and advising policy and procedures. I also created and implemented various programs, facilitated curricular updates, improved operational efficiency by streamlining services and processes, and enhanced the level of collaboration and collegiality between the advising center and the other student services and academic units at the institution. Although I did not directly supervise all advisors at the institution, I was able to rely on my interpersonal skills and my ability to foster collegial relationships to enact change and achieve meaningful results. Given the nature and expanded scope of my previous advising administration positions, I feel confident that I have transferrable skills and experiences which would be directly applicable and beneficial in the Senior Director – Academic Advising role.

I have included my resume for your reference as it offers a more detailed view of my skills and experiences. I believe my abilities and background would be an asset in the Senior Director – Academic Advising position and I welcome the opportunity to further discuss my application with you. Thank you in advance for your time and consideration.

Sincerely,

*Andrea L. Evangelist*

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## **EDUCATION**

### **Doctor of Philosophy in Community College Leadership**

Old Dominion University (ODU), Norfolk, Virginia

Graduated: May 2022

### **Master of Education in Student Personnel Administration-Higher Education**

University of North Carolina at Greensboro (UNCG), Greensboro, North Carolina

Graduated: December 2012

### **Bachelor of Business Administration in Finance and International Business**

Florida International University (FIU), Miami, Florida

Graduated: May 2011

## **EXPERIENCE**

### **Director, Collegewide Advising and Career Exploration**

**December 2022 – Present**

*Santa Fe College, Gainesville, FL*

*Santa Fe College is a public college based in Gainesville, Florida, with satellite campuses in Alachua and Bradford counties. It is part of the Florida College System and offers transfer programs, career-oriented degree and certificate programs, and baccalaureate programs. The College serves approximately 13,000 students.*

- Provide overall leadership of all Santa Fe College (SF) academic advising and collaborate to create and nurture a common vision, mission, and set of goals and policies to establish and maintain a cohesive institution-wide advising program
- Create a communications network for Academic Advisors across campus and facilitate critical communications between the advising community and SF Administration to ensure advising policy and practices align with institutional priorities
- Oversee SF websites and other forms of media related to academic advising
- Establish and maintain strong bonds with all student services offices to support academic advising efforts that seamlessly connect to other student support resources
- Develop, monitor, and update clearly defined academic plans for all SF programs and develop, document, and disseminate resources regarding integrated academic pathways which allow students to complete stackable credentials efficiently
- Provide critical support to AVPs, Chairs, and program directors in onboarding, training, developing, and evaluating Academic Advisors
- Embed career pathway and occupational demand information into academic plans
- Develop, expand, and strengthen SF2University programs and transfer pathways
- Coordinate preparation of an annual report that represents the accurate, current academic advising model and state of Academic Advising in each unit and institution-wide
- Partner with advising programs to develop and implement assessment plans
- Review and interpret advising and related data, identify trends, and develop strategies to improve efficiency, quality, and equitable attainment of outcomes
- Develop, assess, and improve student and staff learning outcomes and program outcomes
- Establish and lead a standing College Advising Leadership Council with representation from college and unit-level academic advising leadership to identify areas of duplication and opportunities for efficiencies in academic advising, assess advising, compile annual reports, and make data-informed decisions regarding advising operations across the College
- Recommend improvements to policies and practices that support the college's mission, goals, and initiatives
- Interpret and comply with college, state, and national requirements related to academic advising and career exploration

- Create training materials that outline unique strategies for effective advising of specific student populations, especially first-generation and Veteran students
- Create and implement a formal professional development curriculum including expectations for participation by all Academic Advisors
- Partner with Information Technology Services and other campus stakeholders in establishing priorities for maintaining and implementing advising and career exploration support tools and technology and concerns related to the student degree audits, the academic planning tool, Navigate, Sales Force, Chat Bot, Career Coach, My Plan, Pathful Explore, the College Catalog, etc.
- Leverage technology to facilitate referrals, enable communication, and coordinate services among internal and external partners; demonstrate high proficiency with all technology platforms; and serve as super user for student success and advising technology platforms
- Create and oversee implementation of a robust career development and academic advising curriculum targeted toward students who are in "exploring" advisement tracks, who are career changers, or who have been unsuccessful at attempts to enter SF "limited access" programs
- Recruit, develop, assess, coach, and retain staff
- Evaluate performance of assigned staff, provide coaching where needed, and conduct annual evaluations and performance reviews and annually review staff competencies and update professional development and training programs to meet emerging needs
- Develop and manage department budgets; including, but not limited to, the allocation of resources, authorization of payroll, and expenditure of funds and resources within budgetary limits and fiscal goals as necessary for the effective implementation of strategic initiatives

### **Director, Academic Advisement and Career Exploration Centers**

**July 2019 – November 2022**

*Santa Fe College, Gainesville, FL*

#### *Key Accomplishments:*

- Strategically led college in implementation of, and compliance with, changing legislation related to Florida's civic literacy competency rule including updating catalogs, degree audits, student and advisor resources, websites, student notifications, and processes and procedures, and conducting staff training
- Led Academic Advisement Center team in the creation and update of over 80 academic plans based on a newly developed general education package and created an open access Canvas course to house the plans for easy access by students, faculty, staff, and community members
- Programmed newly developed general education package requirements into degree audit and provided training and support to faculty and staff collegewide
- Established, assessed, and tracked outcomes for areas of oversight and served as program review model during SACSCOC Accreditation visit
- Planned and implemented inaugural advising conference and as well as a yearlong advising professional development series aligned with NACADA's standards, competencies, and core values
- Played an integral role in the development and implementation of three additional guaranteed transfer articulation agreements
- Demonstrated fiscal responsibility and secured funds to support a budget neutral advising reorganization implementation
- Adapted advising and career exploration services to seamlessly meet student needs during COVID by launching a digital lobby to serve students remotely and implementing student Zoom rooms to serve in-person students
- Expanded the scope of the college's chatbot by inputting and maintaining academic advising-related content
- Co-led the college's transition from GradesFirst to Navigate including testing, design, training, promotion, troubleshooting and maintenance
- Strategically worked with Information Technology Services (ITS) to create and launch an electronic Academic Planning Tool for students
- Successfully led the college's inaugural One Advising team in creating an Advising Toolbox (advising resource repository housed in Microsoft Teams)
- Expanded staffing capacity and impact of the Career Exploration Center by implementing NCDA Facilitating Career Development cross-training and rotating shifts for academic advisors
- Facilitated renaming and rebranding of Career Exploration Center (formally Career Resource Center)
- Developed Academic Advisor position accountabilities and performance standards framework grounded in NACADA core value and tied to institutional mission, goals, and strategic plan
- Implemented Graduation Projections project to facilitate the process of advisors proactively identifying and notifying students who had applied to graduate but were still missing degree requirements

- Designed communication plan template and progress alert and proactive messaging campaign materials for advisors to efficiently increase student communication touchpoints and advisor caseload management
- Represented academic advising on the General Education Curriculum Review Committee and helped to facilitate the implementation of an updated and more streamlined general education package
- Collaborated with other advising areas to reassign advisement tracks to create more equitable advisor caseloads

*General Responsibilities:*

- Oversaw the day-to-day functions and provided leadership for the Academic Advisement and Career Exploration Centers
- Served as the direct supervisor for 11 advising specialists, 1 administrative assistant, the Coordinator of the Academic Advisement Center, and the Coordinator of the Career Exploration Center and conducted performance appraisals for full-time staff in accordance with established guidelines
- Developed strategic initiatives for the centers and led the execution of academic advising and career exploration practices designed to enhance the effectiveness of service delivery and provide support of the college's mission, goals, and initiatives
- Co-led the college's efforts related to Navigate system development, usage, and training
- Planned and implemented critical professional development of academic advising and career exploration staff through continuous improvement initiatives
- Established manageable caseloads, set clear and appropriate expectations, and measured success for advisors in the Academic Advisement Center
- Developed and maintained collaborative working relationships between the centers and a variety of on-campus offices, departments, programs, and individual stakeholders such as administrators, faculty, and staff, to support the academic and holistic needs of students
- Created and implemented advising and career exploration protocols to specifically support "exploring" (undecided) students and students in developmental education courses
- Demonstrated high proficiency with all college technology platforms as a super user for student success and advising technology platforms and served as the Information Technology Services liaison to ensure resolution of technical issues
- Oversaw the development and monitoring of academic plans, degree audits, transfer requirement databases, technological resources, the college catalog, career exploration systems, advising and career exploration materials, and advising professional development resources to assist students with timely graduation and to support the institution's retention and completion initiatives
- Served as the lead representative of Santa Fe College for articulation pathway programs and SF2University partners including University of South Florida, University of North Florida, Florida A&M University, University of West Florida, New College of Florida, and University of the Virgin Islands
- Developed and assessed student and program learning outcomes for academic advising and career exploration services and used data-driven decision making to inform advising and career exploration program and advising practices
- Created and managed the academic advisement and career exploration department budgets; including, but not limited to, the allocation of resources, authorization of payroll, and expenditure of funds and resources within budgetary limits and fiscal goals as necessary for the effective implementation of strategic initiatives
- Addressed all student issues in a professional and timely manner and in accordance with institutional policies and procedures

**Interim Director, Academic Advisement and Career Exploration Centers**

**October 2018 – June 2019**

*Santa Fe College, Gainesville, FL*

- Oversaw the day-to-day functions and provided leadership for the Academic Advisement and Career Exploration Centers
- Served as the direct supervisor for 11 advising specialists, 1 advising support specialist, 1 administrative assistant, and the Coordinator of the Career Exploration Center
- Developed advising and career exploration campaigns
- Co-led development of an educational planning tool
- Led the One Advising professional development initiative
- Served as the lead representative for SF with USF, UNF, FAMU, and other articulation pathway programs
- Contributed to the annual Developmental Education Accountability report
- Updated the Associate in Arts degree audit and transfer requirements
- Acted as the liaison with Information Technology Services to ensure the resolution of technical issues
- Addressed student issues in a professional and timely manner in accordance with institutional policies and procedures
- Prepared the budget for both centers and demonstrated fiscal responsibility in the management of those resources

- Led strategic planning efforts for both centers and regularly assessed progress on various outcomes
- Served on division and college-wide committees

### **Coordinator, Academic Pathways and Completion**

**July 2018 – September 2018**

*Santa Fe College, Gainesville, FL*

- Supervised 5 advisors and 1 advising support specialist within the Academic Advisement Center
- Assisted in all areas of Advisement, including recruitment, academic advisement, and ongoing technological innovations
- Oversaw the policies and procedures for the AA degree and for transfer to State University System institutions
- Ensured compliance with state, federal, and college regulations for advising and reporting
- Managed the AA degree audit, transient process, and AA petitions process
- Provided academic advising services to a caseload of 750 students
- Provided student outreach through class presentations, college events, and other initiatives
- Provided drop-in advising services and support during high traffic times

### **Academic Student Success Advisor**

**February 2018 – July 2018**

*State College of Florida, Manatee-Sarasota (SCF), Bradenton, FL*

*State College of Florida, Manatee-Sarasota is a public college based in Bradenton, Florida, with satellite campuses in Sarasota and Manatee counties. It is part of the Florida College System and offers transfer programs, career-oriented degree and certificate programs, and baccalaureate programs. The College serves approximately 8,500 students.*

- Provided leadership at the department level related to collegewide retention initiatives
- Served as hiring and training manager for the Advising Services Student Workers
- Served in a leadership role on various collegewide committees and advisory boards as appropriate to the position
- Increased student persistence and retention by providing developmental advising in individual and group settings
- Coordinated and provided intentional academic and career advising strategies for specific student cohorts
- Designed, organized, and conducted advising and registration sessions during New Student Orientations (NSOs)
- Designed, coordinated, and implemented proactive collegewide student services workshops each semester
- Coordinated funding sources and support for workshops to benefit the entire campus community and beyond
- Served as the point of contact for students who had Student Success Contracts
- Educated internal stakeholders on resources and services available to best support students in need
- Served as a key member of the CARE team by supporting and coordinating recommendations for referred students
- Developed individualized success plans and followed-up regularly with the CARE team
- Coordinated and provided advocacy support, conflict resolution, and crisis intervention referrals for students
- Referred students to appropriate internal student services resources and/or external resources
- Developed, implemented, and evaluated student learning outcomes for Advising Services programs including staff professional development activities
- Provided periodic statistical reports to supervisor detailing monthly activities

### **Student Development Advisor**

**February 2015 – February 2018**

*State College of Florida, Manatee-Sarasota (SCF), Bradenton, FL*

- Provided services to promote student self-sufficiency in creating and achieving career and educational plans
- Coordinated student leadership opportunities that promoted learning communities and lifelong learning skills
- Served as a liaison with specific academic departments to ensure accurate program updates for Student Services staff, and pathways for student referrals from faculty in the respective departments
- Facilitated and conducted orientations for all new/transfer students
- Led the development, delivery, and evaluation of programs and academic student interventions
- Assisted students who had personal, social, or academic concerns which impacted their satisfactory academic progress
- Coordinated and provided a full array of intentional academic co-curricular and career advising services for specific student cohorts, specifically, but not limited to, “undecided” majors, and special interest groups
- Provided periodic statistical reports to supervisor detailing advising activities
- Assisted supervisor in developing and delivering programs for professional development of Advising Services staff
- Served on various collegewide committees and advisory boards as assigned
- Developed, delivered, and assessed an advisor training program grounded in Student Development theory

**Student Success Specialist, Sanford-Lake Mary Campus****January 2013 – February 2015***Seminole State College of Florida, Sanford, FL*

*Seminole State College of Florida is a public college based in Sanford, Florida, with satellite campuses within Seminole County. It is part of the Florida College System and offers transfer programs, career-oriented degree and certificate programs, and baccalaureate programs. The College serves approximately 15,500 students.*

- Advised students on functions pertaining to the application, financial aid, and enrollment processes
- Analyzed and interpreted various departmental or functional requirements for students to teach them to assume increasing self-reliance in re-enrollment processes in subsequent terms
- Taught and assisted students in the use of the college's online student portal
- Received, either in person or electronically, and determined acceptability of, applications and supporting documentation including transcripts, residency information, and other pertinent documents required for student admission
- Reviewed high school transcripts, college transcripts, and standardized test scores (i.e., SAT/ACT) to determine need for and type of assessment testing for several types of courses and programs
- Assisted with FAFSA application procedures and financial aid award status and scholarship information
- Supported students in completing steps to enroll and supported college enrollment management goals through job duties and participation in college events such as Decision Days and College Nights which each hosted nearly 1,500 students
- Made appropriate student referrals to campus offices for meetings with academic departments, tutoring services, counseling, services for students with disabilities, veterans' affairs, career development, and other support services
- Co-supervised, trained, and evaluated over one dozen college work study students and student ambassadors
- Conducted 3-4 orientation presentations per term for nearly 400 first-time-in-college students
- Facilitated Skill Session workshops each semester to aid students in personal, professional, and academic development
- Served as a training team lead and co-conducted Success Specialist refresh trainings at each campus every semester
- Provided academic advisement services to students related to planning their educational goals, reviewing the programs of study and respective requirements, selecting appropriate course work, and reviewing graduation requirements
- Participated in system testing prior to the release of fixes or upgrades
- Utilized PeopleSoft, Microsoft Office Suite, and Sakai Course Management System to complete daily operations

**Graduate Assistant Advisor, School of Education Office of Student Services****May 2012 – December 2012***The University of North Carolina at Greensboro, Greensboro, NC*

*The University of North Carolina at Greensboro is a public research university in Greensboro, NC. It is part of the University of North Carolina system and awards baccalaureate, masters, specialist, and doctoral degrees. The University serves nearly 20,000 students.*

- Conducted general advising sessions with 50 education majors over the course of the semester
- Advised as many as 50 pre-education majors at risk of not meeting School of Education admission requirements
- Advised as many as 30 non-education majors about their academic outlook if they switched their major to education
- Assisted with conducting 9 orientation advising sessions for 135 incoming first-year students majoring in education
- Developed orientation and informational materials to be distributed to all incoming pre-education majors
- Addressed parent and student concerns during orientation information sessions
- Assisted as many as 100 students in conducting GPA calculations and creating course schedules for fall and spring terms
- Researched and implemented a teacher education mentoring program for over 100 teaching licensure students
- Co-facilitated 6 advising sessions for 50 first-year teacher education learning community students
- Created a Blackboard orientation module to be completed by students accepted into the School of Education
- Utilized BANNER to view and evaluate data for over 200 incoming and current students in the School of Education

**Foundations for Learning (FFL) Intern, Undergraduate Studies****March 2012 – December 2012***The University of North Carolina at Greensboro, Greensboro, NC*

- Supervised 32 Peer Academic Leaders (PALs) and facilitated the collection and approval of student timesheets
- Co-facilitated 5 PAL trainings and 6 professional development events throughout the semester
- Conducted monthly one-on-one meetings with 32 Peer Academic Leaders to assess their progress and academic standing
- Planned and executed the Peer Academic Leader Recruitment process including marketing, publicity, application and interview processes, and hiring and payroll procedures

- Coordinated the logistical planning of monthly FFL programs and events, including room reservations, requesting presenters, catering, Evites, training materials, and communication with campus partners
- Communicated with campus partners, including faculty, Student Affairs professionals, and academic advisors in the facilitation of curricular and co-curricular programming
- Utilized Qualtrics to assess FFL and PAL program components including curriculum, instructors, and PALs
- Aided in the management, creation, and supervision of program budget allocations
- Researched future program development opportunities which would contribute to student success and retention

#### **Graduate Assistant for Tutoring Services, Student Success Center**

**August 2011 – May 2012**

*The University of North Carolina at Greensboro, Greensboro, NC*

- Observed and evaluated 5 veteran tutors during their sessions with students to facilitate continued skill improvement
- Prepared attendance, evaluation, and other handouts for 90 training sessions and all tutor training presenters
- Conducted 30 training sessions for 10 tutors per session
- Supervised 5 undergraduate tutoring lab monitors
- Recorded over 500 student and tutor evaluations utilizing Microsoft Office Access databases
- Assisted in the preparation of end-of-semester tutoring evaluation reports
- Utilized Blackboard and Starfish to monitor 250 student tutoring session appointments
- Catalogued tutor training attendance using Microsoft Office Access databases
- Developed innovative alternatives to current record keeping practices

#### **COURSE FACILITATION AND INSTRUCTION**

##### **Course Coordinator – Strategies for College Success and Career Planning**

**August 2016 – December 2016**

*State College of Florida, Manatee-Sarasota, Bradenton, FL*

- Assigned adjunct faculty members to teach Career Planning (SLS 1300) and Strategies for College Success (SLS 1101)
- Monitored student enrollment numbers and adjusted course offerings accordingly
- Helped new faculty members develop syllabi for SLS 1300 and SLS 1101 courses
- Worked with Pearson representatives to develop SLS 1101 coordinator courses and troubleshoot any technical issues
- Partnered with the SCF Career Resource Center to secure free Roadtrip Nation accounts for all SLS 1300 students
- Collaborated with SCF Collegiate School guidance counselors to develop, staff, and fill additional SLS 1300 sections to accommodate a mandatory course requirement for Collegiate School juniors
- Ensured faculty were trained on how to use the SLS 1101 and SLS 1300 online course materials
- Resolved student and faculty technical issues related to Pearson and Roadtrip Nation content

##### **Adjunct Faculty – Career Planning**

**August 2015 – April 2020**

*State College of Florida, Manatee-Sarasota, Bradenton, FL*

- Instructed 3 – 25 student Career Planning (SLS 1300) course sections each term
- Developed course syllabus with academic theme of values exploration, career decision-making, and Roadtrip Nation
- Taught topics including Work Values, Personality Inventory, Goal Setting & Motivation, Educational Planning & Decision Making, Financial Expectations, and Informational Interviewing
- Evaluated and assigned student course grades for discussion posts, reflection papers, quizzes, and other assignments

#### **SELECTED PRESENTATIONS**

Evangelist, A. L. (October 2021). *Fostering better images*. Santa Fe College Emerging Leaders Presentation. Zoom.

Lee, A. L. (October 2020). *Thriving instead of just surviving during the transition to online services*. Pensacola State College Professional Development Day. Zoom.

Lee, A. L. (May 2020). *Thriving instead of just surviving during the transition to online advising*. Association of Florida Colleges Administration Committee Webinar. Zoom.

Lee, A. L. (May 2017). *Fostering better images*. Association of Florida Colleges Student Development Commission Conference, Pasco-Hernando State College Porter Campus at Wiregrass Ranch, Wesley Chapel, FL.

Lee, A. L. (February 2017). *Fostering better images*. YMCA Achievers Career Expo, University of South Florida, Sarasota-Manatee, Sarasota, FL.

Lee, A. L. & Harris, C. (November 2015). *Nontraditional students*. Association of Florida Colleges Annual Conference, Orlando, FL.

Lee, A. L. & Harris, C. (October 2015). *Nontraditional students*. Southern Association for College Student Affairs Conference, Jacksonville, FL.

Lee, A. L., & Harris, C. (November 2014). *How much are you worth? Personal values auction*. Southern Association for College Student Affairs Conference, Louisville, KY.

Lee, A. L., & Harris, C. (May 2014). *How much are you worth? Personal values auction*. Association of Florida Colleges Student Development Conference, Tallahassee, FL.

Propst, B.S., Johnson, D., & Lee, A. L. (October 2012). *Building a bridge: Facilitating effective training for peer mentor programs*. National Conference on Students in Transition, Philadelphia, PA.

Propst, B.S., & Lee, A. L. (October 2012). *Foundations for success*. North Carolina Council of Educational Opportunity Programs Conference, Greensboro, NC.

### **PUBLISHED WORK**

- **“I Know Not”** - An original poem highlighting Critical Social Justice Theory published in the *Journal of Black Masculinity*, Volume 3, Number 1 and 2, Fall 2012/Spring 2013 Edition

### **PROFESSIONAL/CIVIC AFFILIATIONS**

- **National Career Development Association** (2018 - Present)
  - Facilitating Career Development Training Completion (2019)
- **Florida Association of Academic Advising** (2016 - Present)
  - FLACADA Awards Coordinator (2016 - 2017)
- **Southern Association for College Student Affairs – SACSA** (2014 - Present)
  - 2014 New Professionals Institute Graduate
- **Association of Florida Colleges - AFC** (2013 - Present)
  - Student Development Commission Region II Representative (2018 - 2019)
  - Student Development Commission Region IV Representative (2017 - 2018)
  - State College of Florida, Manatee-Sarasota Chapter President (2016 - 2018)
  - Student Development Commission Recording Secretary (2015-2017, 2020)
- **National Academic Advising Association - NACADA** (2012 - Present)
- **National Association of Student Personnel Administrators** (2012 - Present)
- **Take Stock in Children** (2003 - Present)
  - Sarasota Program Graduate (2007)

### **RECENT INSTITUTIONAL INVOLVEMENT**

- **Cabinet Member** (2022 - Present)
- **Calendar Committee Member** (2018 - Present)
- **Curriculum Committee Member** (2018 - 2020)
- **Digital Learning Plan Workgroup Member** (2020 - Present)
- **EAB Navigate Leadership Team Member** (2020 - Present)
- **Enrollment Management Task Force Member** (2018 - Present)
  - Culture of Care Subcommittee Member (2021 - Present)
- **Enterprise, Resource, and Planning (ERP) Committee Member** (2018 - Present)
- **General Education Curriculum Review Committee Member** (2021 - 2022)
- **Inaugural One Advising Professional Development Workgroup Chair** (2019)
- **President’s Leadership Seminar Participant** (2018)
- **SF Achieve Advisory Committee Member** (2020 - Present)
- **Virtual One-Stop Committee Member** (2020 - Present)

### **SELECTED AWARDS AND RECOGNITION**

- **Old Dominion University Outstanding Doctoral Student – Community College Leadership – Poindexter Award** (2022)
- **Santa Fe College Impact Award** (2021)
- **Santa Fe College Excellence in Advising Award** (2020)
- **Take Stock in Children Alumni of the Year** (2017)