

SCHOLARSHIP

SCHOLARSHIP SECTION OVERVIEW

This section includes subsections that are both **editable** (self-entered) and **non-editable** (imported from outside data).

Subsection	Editable	Input Method	Imported Source (if applicable)
Book Chapters	Yes	Self-entered and Imported	AcA
Books	Yes	Self-entered and Imported	AcA
Clinical Trials	Yes	Self-entered and Imported	AcA
Conference Proceedings	Yes	Self-entered and Imported	AcA
Educational Materials	Yes	Self-entered	N/A
Grants – Funded	No	Imported	UFIRST or AcA
Grants – Proposal	No	Imported	UFIRST
Journal Articles	Yes (select fields)	Self-entered and Imported	Symplectic or AcA
Other Awards & Gifts	Yes	Self-entered	N/A
Other Publications	Yes	Self-entered	N/A
Patents & Copyrights	No	Imported	UFIRST or AcA
Presentations	Yes	Self-entered	N/A
Reviews	Yes	Self-entered	N/A
Software & Digital Media	Yes	Self-entered	N/A

DEFINITIONS

SCHOLARSHIP SUBSECTIONS - KEY TERMS

Book Chapters: Individual chapters authored or co-authored in an edited book.

Books: Full books authored, co-authored, or edited by faculty.

Clinical Trials: According to the [NIH’s definition \(2024\)](#), “a research study in which one or more human subjects are prospectively assigned to one or more interventions (which may include placebo or other control) to evaluate the effects of those interventions on health-related biomedical or behavioral outcomes.”

Conference Proceedings: Papers, abstracts, or presentations published as part of a conference or symposium.

Educational Materials: Teaching resources such as syllabi, lesson plans, or instructional content created by faculty.

DEFINITIONS CONTINUED

Grants (Funded): Financial awards provided to support faculty research or projects, as recorded in UFIRST.

Grants (Proposed): Grant applications submitted for funding consideration but not yet awarded, as recorded in UFIRST.

Journal Articles: Peer-reviewed publications authored or co-authored by faculty in academic journals.

Other Awards & Gifts: This section is intended for financial awards, internal grants, and other gifts that are not recorded in UFIRST.

Other Publications: Publications that do not fit standard categories, such as reports, newsletters, or non-refereed articles.

Patents and Copyrights: Intellectual property rights obtained for inventions, processes, or creative works.

Presentations: Talks, posters, or workshops delivered at conferences, meetings, or events.

Reviews: Critical evaluations of scholarly works, such as peer reviews of journal articles or books.

Software and Digital Media: Original software, apps, or digital media products created by faculty.

More details for each subsection can be found in the FEA dictionary. [\[LINK TO FEA DICT\]](#)

ACCESSING SCHOLARSHIP SECTION

SCHOLARSHIP SECTION NAVIGATION:

1. **Log in:** Enter the Faculty Insight portal. See navigation guide for login instructions. [\[LINK TO NAV GUIDE and login page\]](#)
2. **Navigate to Activity Manager and Select Section:** Activities > Activity Manager > Scholarship

The screenshot shows the Faculty Insight web application interface. At the top, there is a dark blue header with the text "Faculty Insight" in white. Below the header is a navigation bar with several menu items: "Home", "Search", "My Profile", "Activities", "Documents", "Reporting", "Workflow", and "Help". The "Activities" menu item is highlighted with an orange box, and an orange arrow points to it from the right. Below the navigation bar is a sidebar menu titled "Activity Manager" with a back arrow icon. The sidebar menu contains several items with dropdown arrows: "Awards & Honors", "Career", "Clinical Activities", "Creative Works", "Scholarship", and "Service". The "Scholarship" item is highlighted with an orange box, and a large orange arrow points to it from the bottom right. The main content area shows a breadcrumb trail: "← Home / Activity Manager". Below the breadcrumb is the heading "Welcome to the Activity page" and a paragraph of text: "The forms on this page are provided for faculty to self-report their accomplishments. In Analytics curates certain scholarship data for faculty and may have pre-populated record information/feedback." In the bottom right corner, there is a footer with the text "ary 2025" and "2 of 25".

MANAGING RECORDS IN THE SCHOLARSHIP SUBSECTIONS

3. **Use dropdown menu:** Subsections can be accessed using the arrow icon next to the ‘Scholarship’ section.

Faculty Insight

Home Search My Profile **Activities** Documents Reporting Workflow Help

Activity Manager

Activity Manager < Home / Activity Manager

Welcome to the Activity page

The forms on this page are provided for faculty to self-report their accom faculty and may have pre-populated records for you. Thank you for takin

Awards & Honors

Career

Clinical Activities

Creative Works

Scholarship

Book Chapters

Books

Clinical Trials

Conference Proceedings

Educational Materials

Grants - Funded

Grants - Proposal

4. **Fill in required information:** As discussed in the Navigation Guide [LINK], each subsection includes required information that must be filled out.

NOTE: While all sections have shared navigation features, there are a few that are unique to each section. The rest of this guide will focus on features and key terms unique to the Scholarships section. See Navigation Guide for how-to steps that apply universally for all sections.

MANAGING RECORDS IN THE SCHOLARSHIP TAB – BOOK CHAPTERS

BOOK CHAPTERS SUBSECTION

1. **Choose Book Chapters subsection:** Use the expanded view of the **Scholarship** section.
2. **Fill in required information:** Create a record in the Book Chapters subsection by completing fields provided.

The screenshot displays the 'Activity Manager' interface. On the left, a sidebar lists various activity categories, with 'Book Chapters' highlighted. The main area shows a breadcrumb trail: 'Home / Activity Manager / Book Chapters'. Below this, there is a 'Create Record' button and a prompt to 'Add information below to create record'. The form includes several required fields: 'Publication Date' (with a date picker icon), 'Book Title' (with a red arrow pointing to it), 'Chapter Title', and 'Publisher'. There is also an unchecked checkbox for 'No release date'.

3. **Additional Information:** After you input the required details (such as dates, book and chapter title, publisher, start and end page and location), proceed to the **Work Status and Work Review Status** dropdown to specify the category of your Book Chapters activity.

NOTE: Work Status and Work Review Status are separate fields—**Work Status** tracks the progress of the work, while **Work Review Status** indicates how the work was evaluated.

4. **Complete Work Status Dropdown Menu:** Select the option that best describes the status of your exhibits and/or installation(s).

The screenshot shows the 'Faculty Insight' interface. The top navigation bar includes 'Home', 'Search', 'My Profile', 'Activities', 'Documents', 'Reporting', 'Workflow', and 'Help'. The 'Activities' tab is selected. On the left, the 'Activity Manager' sidebar lists categories: Awards & Honors, Career, Clinical Activities, Creative Works, Scholarship, Book Chapters (highlighted), Books, and Clinical Trials. The main content area shows a breadcrumb trail: 'Home / Activity Manager / Book Chapters'. Below the breadcrumb, there is a text prompt 'Add information below to create record' and two empty input fields. An orange arrow points to the first input field. A 'Work Status' dropdown menu is open, showing options: 'In Progress', 'Submitted', 'Accepted/In Press', 'Published/Presented/Completed', and 'Rejected/Withdrawn'. The dropdown is labeled 'Required' in the top right corner.

5. **Work Status Key Terms:** Refer to the following terms to see which ones best fit your entries.
- **In Progress:** The work is currently being developed, planned, or prepared but is not yet finalized or submitted.
 - **Submitted:** The work has been proposed or submitted for review, approval, or consideration, but no decision or outcome has been determined yet.
 - **Accepted/In Press:** The work has been approved, accepted, or is in the final stages of preparation for publication, presentation, or implementation.
 - **Published/Presented/Completed:** The work has been finalized, presented, published, or otherwise completed and made available to its intended audience or stakeholders.

- **Rejected/Withdrawn:** The work was either declined during the review or approval process, or it was voluntarily withdrawn from consideration by the creator.
6. **Complete Work Review Status Dropdown Menu:** Select the option that best describes the review status of your book chapters.

The screenshot shows the 'Faculty Insight' interface. On the left is the 'Activity Manager' sidebar with categories like Awards & Honors, Career, Clinical Activities, Creative Works, Scholarship, Book Chapters (highlighted), Books, Clinical Trials, and Conference Proceedings. The main content area shows a breadcrumb trail 'Home / Activity Manager / Book Chapters' and a text prompt 'Add information below to create record'. A dropdown menu for 'Work Review Status' is open, showing options: Peer Reviewed/Editorially Reviewed, Refereed, Juried, Curated, Not Reviewed, and Unknown. An orange arrow points to the dropdown menu.

7. **Work Review Status Key Terms:** Refer to the following terms to see which ones best fit your entries.
- **Peer Reviewed/Editorially Reviewed:** The work has undergone a formal evaluation by peers or editors with expertise in the field to ensure quality, accuracy, or relevance.
 - **Refereed:** The work was reviewed by one or more experts (referees) in the field as part of a formal decision-making process for approval, selection, or publication.
 - **Juried:** The work was evaluated by a panel or jury, often consisting of experts, to assess its merit for inclusion, recognition, or presentation.
 - **Curated:** The work was selected or organized by a curator or expert, often as part of an exhibit, collection, or showcase, based on its quality or relevance.
 - **Not Reviewed:** The work was either declined during the review or approval process, or it was voluntarily withdrawn from consideration by the creator.

8. **Complete Remaining Information:** Fill out the fields for the **ISBN, URL/Link, Abstract, Collaborators,** and the four remaining dropdown menus. More information on the dropdown menus below.
9. **Scope/Impact Dropdown Menu:** Select the option that best describes the review status of your book chapters.

The screenshot shows the 'Activity Manager' interface. On the left is a navigation menu with categories: Awards & Honors, Career, Clinical Activities, Creative Works, Scholarship, **Book Chapters** (highlighted), Books, Clinical Trials, and Conference Proceedings. The main content area shows a breadcrumb trail: Home / Activity Manager / Book Chapters. Below the breadcrumb is the text 'Add information below to create record'. A dropdown menu titled 'Scope / Impact' is open, showing options: Online, International, National/Federal, Regional, State, Local, University, and Other. A large orange arrow points to the 'Regional' option.

10. **Scope/Impact Key Terms:** Refer to the following terms to see which ones best fit your entries.
 - **Online:** Select this if the book chapter is **ONLY** accessible through an online platform.
 - **International:** Choose this for book chapters recognized or relevant in multiple countries.
 - **National/Federal:** Use this for book chapters with nationwide recognition within the United States.
 - **Regional:** Select this for book chapters relevant to a specific region or area.
 - **Local:** Choose this for book chapters that apply within a city or community.
 - **University:** Use this for book chapters issued by or specific to a university or academic institution.
 - **Other:** Select this for book chapters that do not fall under the other categories.

NOTE: Fields pertaining to AACSB accreditation requirements are ONLY for faculty in the College of Business. Please disregard if this does not apply to you.

Activity Manager

← Home / Activity Manager / Book Chapters

Add information below to create record

Portfolio of Intellectual Contribution (AACSB)

Mission (AACSB)

Advance and impart business knowledge

Prepare students to lead and contribute to business and society

Invited

NOTE: The **Invited** checkbox indicates whether the intellectual contribution was specifically requested or invited by an external party, such as a journal editor, conference organizer, or academic institution. Checking this box signifies that the work was not unsolicited but rather created in response to an invitation, highlighting its recognition and value within the academic or professional community.

11. **Adding Collaborators:** If applicable, add the information of anyone you collaborated with for the work being recorded. Add additional documents as needed.

The screenshot shows the 'Activity Manager' interface. On the left is a navigation menu with categories like 'Awards & Honors', 'Career', 'Clinical Activities', 'Creative Works', 'Scholarship', 'Book Chapters' (highlighted), 'Books', 'Clinical Trials', 'Conference Proceedings', 'Educational Materials', 'Grants - Funded', and 'Grants - Proposal'. The main content area shows a breadcrumb trail: 'Home / Activity Manager / Book Chapters'. Below the breadcrumb is the text 'Add information below to create record'. An orange arrow points to a form titled 'Add Collaborators'. The form contains the following fields:

- First Name** (Required): Text input with 'Angelina' entered.
- M.I** (Middle Initial): Text input with 'C' entered.
- Last Name** (Required): Text input with 'Maneval' entered.
- Affiliation**: Text input with 'University of Florida' entered. A note above the input says 'Enter at least 3 characters...'. There is a small error icon to the right of the input.
- Author Order**: Empty text input.
- Role(s)**: A dropdown menu showing '0 Selected'.
- Student?**

12. **Create Record:** Click Create Record to save your entry. Once saved, you can view or edit your record as needed in the **Manage Your Records** section.

13. **Continue** to the next subsection.

MANAGING RECORDS IN THE SCHOLARSHIP TAB – BOOKS

BOOKS SUBSECTION

1. **Choose Books subsection:** Use the expanded view of the **Scholarship** section.
2. **Fill in required information:** Create a record in the Books subsection by completing fields provided.

The screenshot shows the 'Activity Manager' interface. On the left is a sidebar with categories: Awards & Honors, Career, Clinical Activities, Creative Works, Scholarship (expanded), Book Chapters, **Books** (selected), and Clinical Trials. The main content area shows a breadcrumb trail: Home / Activity Manager / Books. Below this is a 'Create Record' button and the instruction 'Add information below to create record'. The form has two main sections: 'Publication Date' (Required) with a text input field containing 'mm/dd/yyyy' and a calendar icon, and a checkbox for 'No release date'. The second section is 'Title' (Required), with a text input field. An orange arrow points to the 'Title' input field.

3. **Additional Information:** The Books and Book Chapters subsections have similar fields with a few exceptions (such as Type of Book and Publisher Location as an example). For guidance on the dropdown menus in this subsection, refer to the [Book Chapters part of this guide](#).
4. **Create Record:** Once you have filled out all the fields, click Create Record to save your entry. Upon saving, you can view or edit your record as needed in the **Manage Your Records** section.
5. **Continue** to the next subsection.

MANAGING RECORDS IN THE SCHOLARSHIP TAB – CLINICAL TRIALS

CLINICAL TRIALS SUBSECTION

1. **Choose Clinical Trials subsection:** Use the expanded view of the **Scholarship** section.
2. **Fill in required information:** Create a record in the Clinical Trials subsection by completing fields provided.

The screenshot displays the 'Activity Manager' interface. On the left, a sidebar lists various activity categories: Awards & Honors, Career, Clinical Activities, Creative Works, Scholarship (expanded), Book Chapters, Books, Clinical Trials (highlighted), and Conference Proceedings. The main content area shows the 'Clinical Trials' subsection. At the top, there is a breadcrumb trail: Home / Activity Manager / Clinical Trials. Below this, a 'Create Record' button is visible. The form contains the following fields: 'Start Date' (Required) with a date input field (mm/dd/yyyy) and a calendar icon; 'End Date' (Required) with a date input field (mm/dd/yyyy) and a calendar icon; an 'Ongoing' checkbox; 'Title' (Required) with a text input field and a large orange arrow pointing to it; and 'Source' (Required) with a text input field.

3. **Additional Information:** After you input the required details (such as dates and title), proceed to the **Source** field.

- Source Field:** The **Source** field is a required text box used to provide information about where the clinical trial details originated. This might include the name of the organization, sponsor, database, or publication that serves as the primary reference for the trial. Ensure you enter accurate and specific details to identify the source of the trial's information clearly.

The screenshot shows the 'Activity Manager' interface. On the left is a sidebar menu with categories: Awards & Honors, Career, Clinical Activities, Creative Works, Scholarship, Book Chapters, Books, **Clinical Trials** (highlighted), and Conference Proceedings. The main content area shows a breadcrumb trail: Home / Activity Manager / Clinical Trials. Below the breadcrumb is the instruction 'Add information below to create record'. The 'Source' field is a text input box with a 'Required' label to its right, highlighted by an orange border and an orange arrow. Below it is the 'NCT ID' field with an information icon (i) and a blue-bordered tip box that reads: 'NAVIGATION TIP: Hover over information buttons to see additional information about a field.' Below that is the 'URL / Link' field and the 'Description' field.

- NCT ID:** Enter your NCT ID. The NCT ID is a unique identification code given to each clinical study record registered on ClinicalTrials.gov. The format is “NCT” followed by an 8-digit number (for example, NCT00000419). Also called the ClinicalTrials.gov identifier.
- Type of Study Dropdown Menu:** After you complete the URL/Link and Description field, proceed to the **Type of Study Dropdown Menu**. Here you will select the option that corresponds to the nature of the clinical trial.

The screenshot shows the 'Activity Manager' interface. On the left is a navigation sidebar with categories: Awards & Honors, Career, Clinical Activities, Creative Works, Scholarship, Book Chapters, Books, and Clinical Trials (highlighted). The main content area shows a breadcrumb trail: Home / Activity Manager / Clinical Trials. Below the breadcrumb is a text prompt: 'Add information below to create record' and a character count '0 / 2000'. An orange arrow points to a dropdown menu titled 'Type of Study'. The dropdown is open, showing options: Expanded Access, Observational, Interventional, and Other. Below this dropdown is another dropdown menu labeled 'Phase'.

7. **Type of Study Key Terms:** Refer to the following terms to see which ones best fit your entries.

- **Expanded Access:** Clinical studies providing access to investigational drugs or treatments for patients not eligible for a clinical trial.
- **Observational:** Studies that observe outcomes without intervention, often used to assess health outcomes in natural settings.
- **Interventional:** Studies where participants are assigned specific interventions, such as drugs or procedures, to assess their effects on health outcomes.
- **Other:** Any study type that does not fit the above categories, requiring further clarification or description.

8. **Recruitment Status Dropdown Menu:** Select the option that best describes the current stage of participant recruitment for the clinical trial.

The screenshot shows the 'Activity Manager' interface. On the left is a navigation menu with categories like 'Awards & Honors', 'Career', 'Clinical Activities', 'Creative Works', 'Scholarship', 'Book Chapters', 'Books', 'Clinical Trials' (highlighted), 'Conference Proceedings', and 'Educational Materials'. The main content area shows a breadcrumb trail: 'Home / Activity Manager / Clinical Trials'. Below this is a text prompt: 'Add information below to create record'. An orange arrow points to a 'Recruitment Status' dropdown menu. The dropdown is open, showing a list of options: 'Unknown Status', 'Withdrawn', 'Completed', 'Terminated', 'Suspended', 'Active, not recruiting', 'Enrolling by Invitation', 'Recruiting', and 'Not Yet Recruiting'. The 'Recruitment Status' label is marked as 'Required'.

9. **Recruitment Status Key Terms:** Refer to the following terms to see which ones best fit your entries.

- **Unknown Status:** Current recruitment status is unclear or not reported.
- **Withdrawn:** Study was terminated before enrolling participants.
- **Completed:** The study has ended, and all planned work is finished.
- **Terminated:** The study was stopped prematurely and will not continue.
- **Suspended:** The study is temporarily paused but may resume later.
- **Active, not recruiting:** Study is ongoing, but no new participants are being enrolled.
- **Enrolling by Invitation:** Participation is limited to specific individuals or groups by invitation only.
- **Recruiting:** Actively seeking participants to enroll in the study.
- **Not Yet Recruiting:** The study is approved but has not started recruiting participants.

10. **Phase Dropdown Menu:** After you complete the Recruitment Status dropdown menu, proceed to the **Phase Dropdown Menu**. Select the option that best describes the phase your clinical trial is in.

Activity Manager

- Awards & Honors
- Career
- Clinical Activities
- Creative Works
- Scholarship
- Book Chapters
- Books
- Clinical Trials**
- Conference Proceedings
- Educational Materials

← Home / Activity Manager / Clinical Trials

Add information below to create record

Recruitment Status Required

Phase

- Not Applicable
- Phase 4
- Phase 3
- Phase 2
- Phase 1
- Early Phase 1

12. **Phase Key Terms:** Refer to the following terms to see which ones best fit your entries.

- **Not Applicable:** Studies that do not involve traditional phases, such as observational studies.
- **Phase 4:** Post-marketing studies conducted after FDA approval to monitor long-term effects or gather additional data.
- **Phase 3:** Large-scale trials testing effectiveness and safety in diverse populations, often used for regulatory approval.
- **Phase 2:** Trials focusing on efficacy and side effects in a smaller participant group.
- **Phase 1:** Initial trials to evaluate safety, dosage, and side effects in a small group of participants.
- **Early Phase 1:** Exploratory studies conducted before Phase 1 to gather preliminary data on safety or efficacy.

13. **Create Record:** Fill in the **Add Collaborators** field and add any documents if applicable. Then click Create Record to save your entry. Upon saving, you can view or edit your record as needed in the **Manage Your Records** section.

14. **Continue** to the next subsection.

MANAGING RECORDS IN THE SCHOLARSHIP TAB – CONFERENCE PROCEEDINGS

CONFERENCE PROCEEDINGS SUBSECTION

1. **Choose Conference Proceedings subsection:** Use the expanded view of the **Scholarship** section.
2. **Fill in required information:** Create a record in the Conference Proceedings subsection by completing fields provided.

The screenshot shows the 'Activity Manager' interface. On the left is a sidebar with a list of subsections: Awards & Honors, Career, Clinical Activities, Creative Works, Scholarship, Book Chapters, Books, Clinical Trials, Conference Proceedings (highlighted), Educational Materials, and Grants - Funded. The main content area shows the 'Conference Proceedings' form. At the top, there is a breadcrumb trail: Home / Activity Manager / Conference Proceedings. Below this is a 'Create Record' button and the instruction 'Add information below to create record'. The form includes several required fields: 'Publication Date' (with a date picker icon and a 'No release date' checkbox), 'Title', 'Conference Name', and 'Volume'. An orange arrow points to the 'Conference Name' input field.

3. **Additional Information:** After you input the required details (such as publication date, title, conference name, conference location, volume, and other fields), proceed to the dropdown menus.

NOTE: The Conference Proceedings and Book Chapters subsections have similar fields with a few exceptions (such as Community-Engaged Activity as an example). For guidance on the dropdown menus in this subsection, refer to the [Book Chapters part of this guide](#).

4. **Community-Engaged Activity Dropdown Menu:** Select the option that best indicates whether the conference proceeding involved community engagement.

Activity Manager

← Home / Activity Manager / Conference Proceedings

Add information below to create record

Add Collaborators

First Name	Required	M.I	Last Name	Required
Angelina		C	Maneval	

Affiliation Enter at least 3 characters...
University of Florida

NOTE: Select **Yes** if the conference proceeding involved collaboration with or service to a community outside the university. Community engagement describes collaboration between institutions of higher education and their larger communities (local, regional/state, national, global). Select **No** if the award or honor is not related to a community-engaged activity.

15. **Create Record:** Fill in the **Add Collaborators** field and add any documents if applicable. Then click Create Record to save your entry. Upon saving, you can view or edit your record as needed in the **Manage Your Records** section.

16. **Continue** to the next subsection.

MANAGING RECORDS IN THE SCHOLARSHIP TAB – EDUCATIONAL MATERIALS

EDUCATIONAL MATERIALS SUBSECTION

1. **Choose Educational Materials subsection:** Use the expanded view of the **Scholarship** section.
2. **Fill in required information:** Create a record in the Educational Materials subsection by completing fields provided.

The screenshot shows the 'Activity Manager' interface. On the left, a sidebar lists various activity categories: Awards & Honors, Career, Clinical Activities, Creative Works, Scholarship (expanded), Book Chapters, Books, Clinical Trials, Conference Proceedings, and Educational Materials (selected). The main content area shows a breadcrumb trail: Home / Activity Manager / Educational Materials. Below this is a 'Create Record' button and the instruction 'Add information below to create record'. The form contains three required fields: 'Publication Date' (with a date input field and a calendar icon), 'Title' (with a text input field), and 'Work Status' (with a dropdown menu). Below these is a 'Scope / Impact' dropdown menu, which is highlighted by a large orange arrow pointing left.

3. **Additional Information:** For guidance on the **Work Status** and **Scope/Impact** dropdown menus in this subsection, refer to the [Book Chapters part of this guide](#).
4. **Create Record:** Fill in the **Add Collaborators** field and add any documents if applicable. Then click **Create Record** to save your entry. Upon saving, you can view or edit your record as needed in the **Manage Your Records** section.
5. **Continue** to the next subsection.

MANAGING RECORDS IN THE SCHOLARSHIP TAB – GRANTS (FUNDED AND PROPOSAL)

MANAGING RECORDS IN THE SCHOLARSHIP TAB – JOURNAL ARTICLES

GRANTS FUNDED AND GRANTS PROPOSAL SUBSECTIONS

1. **Imported Data:** The records in the **Grants Funded** and **Grants Proposal** subsections are **imported** into the system from an external data source. Faculty members **can only**:

- Search, filter, and view records.
- Change visibility.
- Report issues.
- Exclude records from reporting.

(See **Navigation Guide** for more information on **Imported Data**)

Activity Manager

← Home / Activity Manager / Grants - Funded

Manage your Records

Search for an activity... Filter

Records per page: 20 Showing 1 - 6 of 6 Records

<input type="checkbox"/>	Title	Sponsor/Organization	Year	Dollar Amount	Current Status	Actions
<input type="checkbox"/>	DIRECT EFFECTS OF CONVERTING CONVENTIONAL CROPPING SYSTEMS TO BIOFUEL CROPPING SYSTEMS ON ECOSYSTEM SERVICES FOR THE SOUTHEASTERN USA Source: AcA Visibility: Public	Department of Agriculture	2012	\$497,851	Funded	⋮
<input type="checkbox"/>	REPRODUCTION, MECHANISMS OF SPREAD, AND CONTROL STRATEGIES FOR ELEPHANTGRASS, A CANDIDATE BIOMASS CROP IN THE CARIBBEAN REGION Source: AcA Visibility: Public	Department of Agriculture	2010	\$120,000	Funded	⋮
<input type="checkbox"/>	EVALUATION OF THE ECONOMIC FEASIBILITY OF MULATO GRASS Source: AcA Visibility: Public	Department of Agriculture	2009	\$113,653	Funded	⋮
<input type="checkbox"/>	DISPLACING IMPORTED PETROLEUM WITH RENEWABLES Source: AcA Visibility: Public	Department of Agriculture	2008	\$138,898	Funded	⋮

Get Help

2. **Continue** to the next subsection.

JOURNAL ARTICLES SUBSECTION

MANAGING RECORDS IN THE SCHOLARSHIP TAB – OTHER PUBLICATIONS

1. **Choose Journal Articles subsection:** Use the expanded view of the **Scholarship** section.
2. **Fill in required information:** Create a record in the Journal Articles subsection by completing fields provided.

Activity Manager

← Home / Activity Manager / Journal Articles

Add information below to create record Create Record

Publication Date Required

mm/dd/yyyy

No release date

Article Title Required

Journal Title

Volume **Issue**

Manage your Records

<input checked="" type="checkbox"/>	Title	Journal Title
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3. **Additional Information:** The Journal Articles and Book Chapters subsections have similar fields with a few exceptions (such as Pub Med ID, DOI and Type of Article as an example). For guidance on the dropdown menus in this subsection, refer to the [Book Chapters part of this guide](#). Additionally, visit the [Conference Proceedings](#) section of this guide for help with the Community-Engaged Activity field.
4. **Create Record:** Fill in the **Add Collaborators** field and add any documents if applicable. Then click Create Record to save your entry. Upon saving, you can view or edit your record as needed in the **Manage Your Records** section.
5. **Continue** to the next subsection.

OTHER PUBLICATIONS SUBSECTION

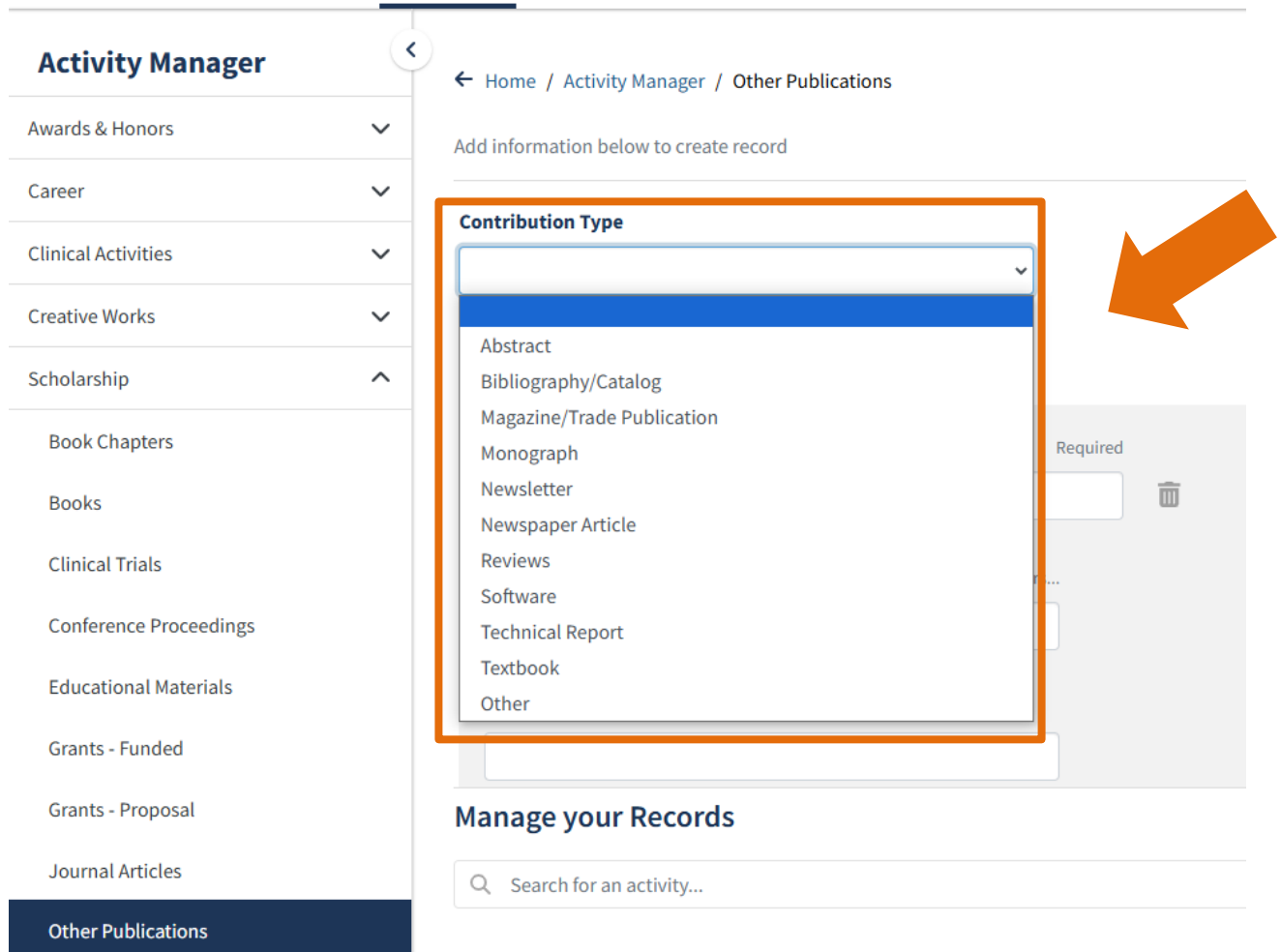
1. **Choose Other Publications subsection:** Use the expanded view of the **Scholarship** section.
2. **Fill in required information:** Create a record in the Other Publications subsection by completing fields provided.
- 3.

The screenshot shows the 'Activity Manager' interface. On the left is a sidebar with a navigation menu. The 'Other Publications' option is highlighted in dark blue, with a large orange arrow pointing to it. The main content area shows a breadcrumb trail: 'Home / Activity Manager / Other Publications'. Below the breadcrumb is a 'Create Record' button and a 'Clear Form' link. The form contains the following fields:

- Publication Date** (Required): A date picker with the placeholder 'mm/dd/yyyy' and a calendar icon.
- No release date**
- Publication Title** (Required): A text input field.
- Venue Name**: A text input field.
- Volume**: A text input field.
- Issue**: A text input field.

Below the form is a section titled 'Manage your Records' with a search bar and a 'Filter' dropdown. A table is partially visible with the following columns: , Title, Year ↓, Venue, and Actions.

4. **Additional Information:** The Other Publications and Book Chapters subsections have similar fields with a few exceptions (such as Contribution Type for an example). For guidance on the dropdown menus in this subsection, refer to the [Book Chapters part of this guide](#). Additionally, visit the [Conference Proceedings](#) section of this guide for help with the Community-Engaged Activity field.
5. **Contribution Type Dropdown Menu:** The Contribution Type dropdown menu is unique to this subsection. While many terms are familiar to faculty, select terms may require clarification and are defined on the next page.



6. **Select Contribution Type Key Terms:** Refer to the following terms to see which ones best fit your entries.
 - **Monograph:** A detailed written study on a single specialized subject or aspect of a subject, often intended for a scholarly audience.
 - **Bibliography/Catalog:** A list or collection of works, such as books, articles, or other materials, often organized for reference or exhibition purposes.
 - **Software:** A digital tool or program developed to perform specific tasks or functions, potentially linked to scholarly or research outputs.
 - **Technical Report:** A formal document that provides detailed information, data, and results from technical or scientific research, often prepared for a specific audience or organization.

7. **Create Record:** Fill in the **Add Collaborators** field and add any documents if applicable. Then click Create Record to save your entry. Upon saving, you can view or edit your record as needed in the **Manage Your Records** section.
Use
8. **Continue** to the next subsection.

MANAGING RECORDS IN THE SCHOLARSHIP TAB – PATENTS AND COPYRIGHTS

GRANTS FUNDED AND GRANTS PROPOSAL SUBSECTIONS

1. **Imported Data:** The records in the **Patents & Copyrights** subsection is **imported** into the system from an external data source. Faculty members **can only:**

- Search, filter, and view records.
- Change visibility.
- Report issues.
- Exclude records from reporting.

(See **Navigation Guide** for more information on **Imported Data**)

The screenshot displays the 'Activity Manager' interface. On the left is a sidebar with a list of activity categories: Awards & Honors, Career, Clinical Activities, Creative Works, Scholarship, Book Chapters, Books, Clinical Trials, Conference Proceedings, Educational Materials, Grants - Funded, Grants - Proposal, Journal Articles, Other Publications, and Patents & Copyrights. The 'Patents & Copyrights' option is highlighted in a dark blue bar. The main content area shows a breadcrumb trail: Home / Activity Manager / Patents & Copyrights. Below this is the heading 'Manage your Records' and a search bar. A 'Records per page: 20' dropdown is visible. A table of records follows, with a 'Title' column and checkboxes. The records listed are: 'Perfusion enabled bioreactors' (Source: AcA, Visibility: Public), 'Compositions and methods for modulation of bacterial gene expression' (Source: UFIRST, Visibility: Public), 'Microscopy enabled perfusion bioreactor wellplate' (Source: UFIRST, Visibility: Public), 'Materials and methods for the treatment of enteric bacterial infections and associated pathologies including colorectal cancer' (Source: UFIRST, Visibility: Public), and 'Targeting the mTOR signaling for treatment of enteritis' (Source: UFIRST, Visibility: Public). An orange arrow points from the 'Patents & Copyrights' sidebar item to the first record in the list.

2. **Continue** to the next subsection.

FINAL SECTIONS – PRESENTATIONS, REVIEWS, SOFTWARE & DIGITAL MEDIA

PRESENTATIONS, REVIEWS, AND SOFTWARE & DIGITAL MEDIA SUBSECTIONS

1. **NOTE:** The final subsections of the Scholarship section share similar fields. For clarity and efficiency, these fields have been consolidated in this part of the guide.
2. **Choose either the Presentations, Reviews, or Software & Digital Media subsection:** Use the expanded view of the **Scholarship** section.
3. **Fill in required information:** Create a record in the subsection by completing fields provided.

fields with a few exceptions in each subsection. For guidance on the dropdown menus in this subsection, refer to the [Book Chapters part of this guide](#). Additionally, visit the [Conference Proceedings](#) section of this guide for help with the Community-Engaged Activity field.

5. **Create Record:** Fill in the **Add Collaborators** field and add any documents if applicable. Then click Create Record to save your entry. Upon saving, you can view or edit your record as needed in the **Manage Your Records** section.
6. **Continue** to the subsequent subsections until all are complete. Proceed to the next section.

FOR ADDITIONAL ASSISTANCE

Policies & General Questions

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Technical Issues

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